

Bulletin

Volume 2 – June 5, 2012

TIPS & TRICKS

QUICK LIFETIME SUMMARY

Q. Has my patient ever been tested for hepatitis?

Has my patient ever had positive blood cultures?

A. Lifetime Summary provides a snapshot of the patient historical results for every visit. Lifetime summary is available for:

- Lab
- Microbiology
- Imaging
- Pathology
- and Other Reports

Q. Want to sort patient results?

A. Use "Order History" to sort procedures by date and time or by ordering provider.

Q. Want to trend HCT lab results?

A. In the Lab "Selected Visit" section, click to select HCT for a trended display of HCT results.

ROLE OF THE SUPER USER

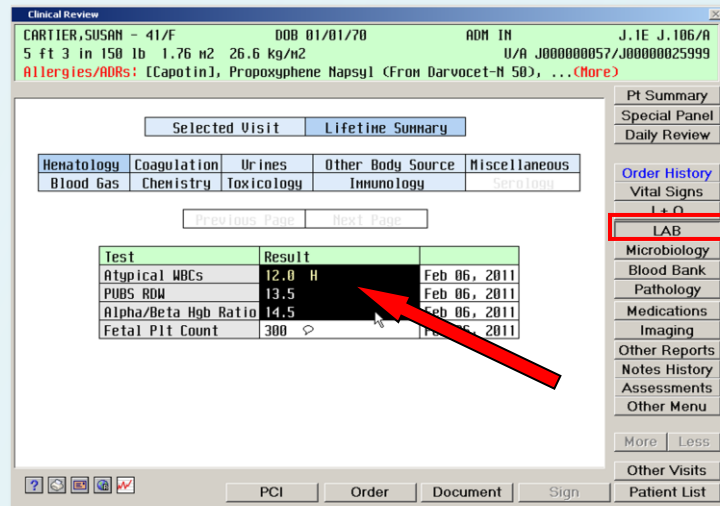
Can't find the order you're looking for? Want to know how to add a Favorite, change a note, or just have a general question about the system? That's the role of your Super Users. Super Users have been thoroughly trained and are your Advanced Clinicals with CPOE resource. They're dedicated to helping you understand the new processes, and most of all, help you shine! Get to know them.

REMOVING A PROBLEM FROM THE PROBLEM LIST

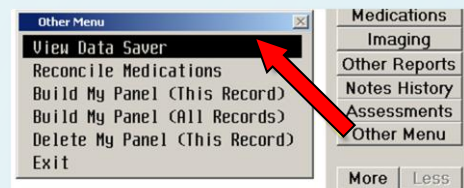
To remove the problem permanently: Click the name of the problem and uncheck both the **active** and **chronic** boxes. This will remove the problem permanently. **To change the status of a problem - resolved, ruled out, or active:** click the **status** across from the name of the problem and choose the appropriate status.

Using the Data Saver in Clinical Review

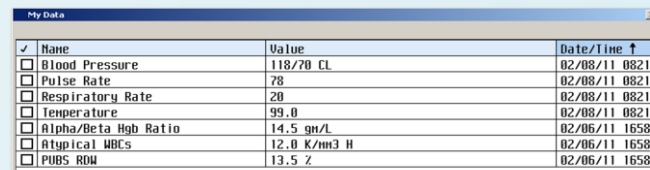
In **Clinical Review**, a provider can select specific data elements to be placed on the **Data Saver** and reused in a documentation template. Right click the element to be saved. In the example below, three lab test results are clicked. The selection will be highlighted and sent to the **Data Saver** for later use.



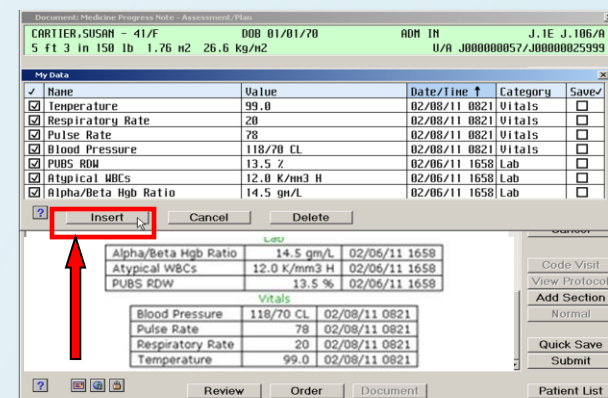
The provider can view their **Data Saver** by clicking the **Other Menu** button and **View Data Saver**.



All items selected appear on the **Data Saver** and will remain until the provider deletes them.



In the documentation template at a text editor screen, click the **My Data** button to view the Data Saver elements that have been saved. The data comes in pre-checked, and by clicking the **Insert** button, all of the information will appear in the text editor screen in grid format as part of the note.

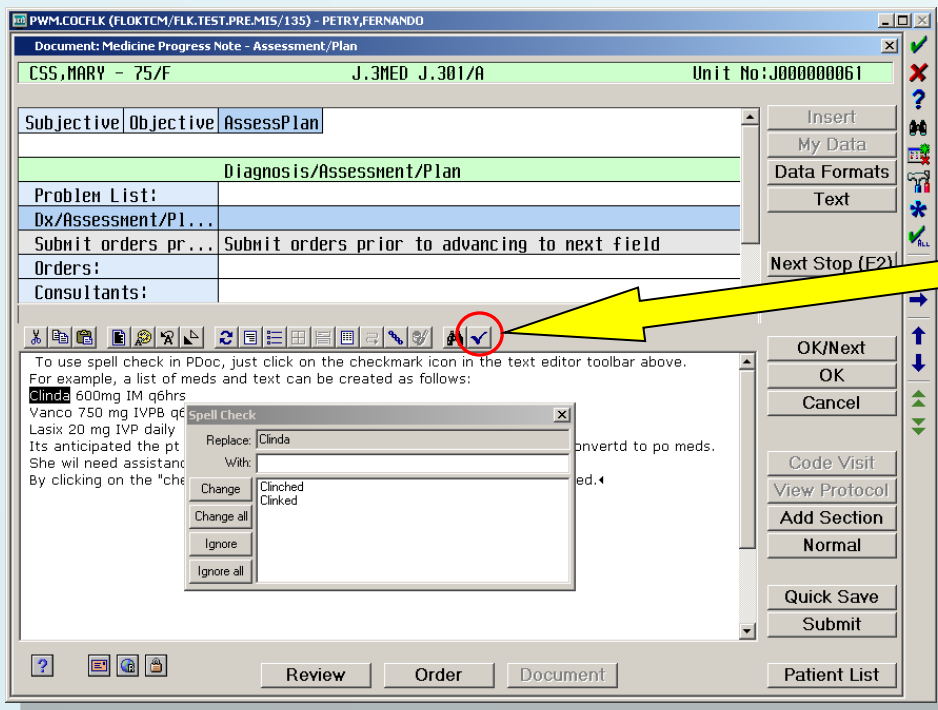


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Big Tip of the Day... pDoc Spell Check

Spell check is available within the text editor in pDoc. It currently utilizes Stedman’s Medical Wordlist.



To use spell check in pDoc, click the checkmark icon in the text editor toolbar.

Correcting or replacing terms in spell check:

Terms can be replaced by typing the correct term into the “With” area, or by choosing an existing term in the window. Once either option is chosen, click “Change.”

