

# ADVANCED CLINICALS WITH CPOE

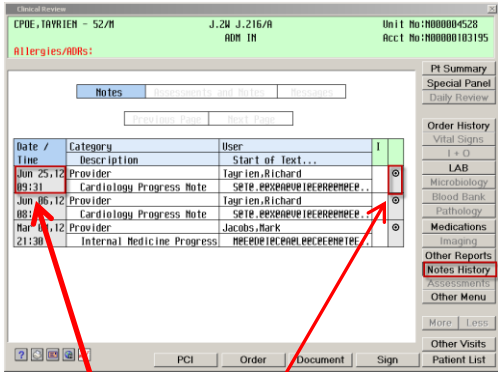
# Bulletin



Volume Six

## TIPS & TRICKS

### 1 NOTES HISTORY – VIEWING NOTES



**Jun 25, 12 09:31** To view all notes in chronological order, click the date to the left of the note. This opens a screen that displays notes from oldest to most recent for the date selected.



Click the radio button on the right to view the specific individual Note for the date/time noted.

**NOTE:** This section also includes Nurse Reports and Dictated Notes.

### 2 INCLUDE SPECIFIC MEDICATION

If you want to include specific medication(s) in your Progress Note, use the "Data Saver" instead of the Data Format. Data Format will insert all medications. To select a particular medication:

1. Select the medications in Clinical Review to send to your Data Saver.
2. In the section of the Progress Note where you want to include the particular medications, select "My Data" to select which components to insert into the Note.

See Volume 2 for info on Using the Data Saver

### 3 QUICK REFERENCE GUIDES ARE AVAILABLE ON MEDIAWORKS:

Quick Reference Guides available on MediaWorks include:

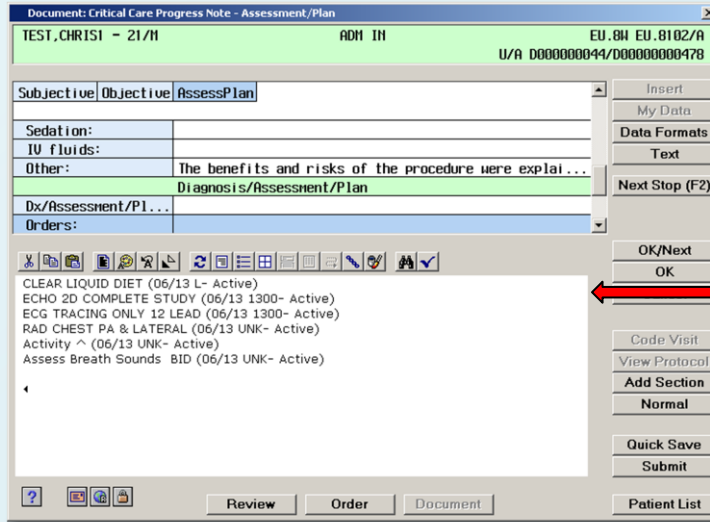
- External Medication History
- Acknowledge Orders Status Board
- Clinical Review
- Evidence Based Order Sets (EBOS)
- My Panel
- Provider Documentation
- Physician Desktop

Contact you DAC to order these convenient, informative tri-fold brochures.

## Another Tip for You

### NON-MED ORDERS IN A NOTE

**Note:** When an order is done in PDoc, after the order has been pinned, orders showing up in the Assessment/Plan section of PDoc will **not** include the med orders. Only non-med orders will be available in this note. **Also**, this functionality only works if you do an order before starting a note.



## JUST SO YOU KNOW...

### FILTERING, SORTING AND VIEWING ADDITIONAL DATA

1. Filter data by clicking blue shaded buttons (usually across the top of a screen.)
  - a. All medications are visible below (the darker blue indicates current selection), by clicking **Active** or **Discontinued** data is filtered accordingly (less data visible on the screen.)
2. Sort data by clicking on column headings.
  - a. Medications below are sorted by **Start Date**.
3. View additional data by clicking gray shaded cells.
  - a. Clicking on a gray cell below results in displays additional ordering information.

Clinical Review					
BRINEGAR, CHRIS - 29/F		J. IN J. 141/A		Uni	
172.72 cm 77.111 kg		ADM IN		Acc	
Allergies/ADRs: Bee, Penicillins, Acetaminophen, Celecoxib					
<div style="border: 1px solid red; padding: 5px; display: inline-block;"> <span style="border: 1px solid red; border-radius: 50%; padding: 2px 5px;">1</span> <span style="margin-left: 20px;">Active</span> <span style="margin-left: 20px;">Discontinued</span> <span style="margin-left: 20px;">All</span> </div>					
<div style="border: 1px solid gray; padding: 5px; display: inline-block;"> <span style="margin-right: 20px;">Previous Page</span> <span>Next Page</span> </div>					
Medication	Dose	Sig/Sch	Start Date	Status	Last Adm/Dose Adm
Generic (Trade)		Route	Stop Date		
Sodium Chloride (Sodium Chlori)	1800 ml	.020H IV	Mar 12, 12 02:20	CAN	
Benzonatate (Tessalon Per1)	200 mg	Q8 PO	Mar 10, 12 22:00 Apr 09, 12 21:59		

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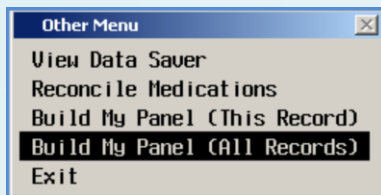
Volume 6

## Big Tip of the Day...

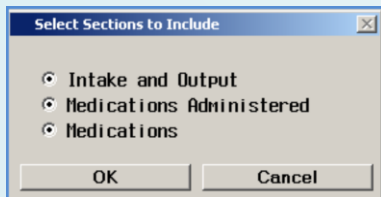
### Customizing “My Panel”

Did you know that **My Panel** allows you to customize your flow sheet? You can add specific information to **one** or **all** of the records you view (such as vitals or blood sugar). This feature is helpful if you consistently use information and want to make sure it is included without having to look it up and add it each time.

1. From **Clinical Review**, navigate to **Other Menu**.
2. Choose either the **Build My Panel (This Record)** or **Build my Panel (All Records)**.



3. After selecting the build option, a window displays, prompting you to select any or all of the three options, including **Intake and Output**, **Medications Administered**, and **Medications**. After making your selection, *Click OK*.



4. In build mode, you may select data items from **Vital Signs**, **Laboratory**, **Microbiology**, **Pathology**, **Imaging** and **Other Reports**.
5. *Right-click* the data items (gray cells) to add to **My Panel**.

	Mar 31, 11 08:00	Mar 31, 11 09:45
Temperature	102.8	102.5
Pulse Rate	99	99
Respiratory Rate	24	22
Blood Pressure	138/72	135/70
Bedside Pulse Oximetry	95	96

6. Once all desired data items have been selected, *click Other Menu* and select **File My Panel (All Records)**.

